

SUB-COMMITTEE ON SHIP DESIGN  
AND CONSTRUCTION  
1st session  
Agenda item 1

SDC 1/1  
14 August 2013  
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### PROVISIONAL AGENDA

**for the first session of the Sub-Committee to be held at IMO Headquarters,  
4 Albert Embankment, London, SE1 7SR,  
from Monday, 20 to Friday, 24 January 2014  
(Session commences at 9.30 a.m. on Monday, 20 January 2014)**

- Opening of the session and election of Chairman and Vice-Chairman for 2014
- 1 Adoption of the agenda
  - 2 Decisions of other IMO bodies
  - 3 Development of a mandatory Code for ships operating in polar waters
  - 4 Development of provisions to ensure the integrity and uniform implementation of the 1969 TM Convention
  - 5 Development of second-generation intact stability criteria
  - 6 Review of the damage stability regulations for ro-ro passenger ships
  - 7 Revision of SOLAS chapter II-1 subdivision and damage stability regulations
  - 8 Development of guidelines on safe return to port for passenger ships
  - 9 Amendments to SOLAS regulation II-1/11 and development of associated guidelines to ensure the adequacy of testing arrangements for watertight compartments
  - 10 Development of amendments to the 2011 ESP Code
  - 11 Development of guidelines for use of Fibre Reinforced Plastic (FRP) within ship structures
  - 12 Development of amendments to SOLAS chapter II-2, the FTP Code and MSC/Circ.1120 to clarify the requirements for plastic pipes on ships
  - 13 Review of the recommendation on evacuation analysis for new and existing passenger ships
  - 14 Development of amendments to the criterion for maximum angle of heel in turns of the 2008 IS Code

- 15 General cargo ship safety
- 16 Development of an interpretation of SOLAS regulation II-1/13.6 on means of escape from ro-ro cargo spaces
- 17 Classification of offshore industry vessels and consideration of the need for a non-mandatory Code for offshore construction support vessels
- 18 Carriage of more than 12 industrial personnel on board vessels engaged in international voyages
- 19 Development of guidelines for wing-in-ground craft
- 20 Consideration of IACS unified interpretations
- 21 Biennial agenda and provisional agenda for SDC 2
- 22 Election of Chairman and Vice-Chairman for 2015
- 23 Any other business
- 24 Report to the Maritime Safety Committee

**Notes:**

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.2):

- .1 documents should be received in the Secretariat as follows:
  - .1 documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by Friday, **18 October 2013**;
  - .2 non-bulky documents (including information documents and bulky information documents, if submitted in electronic format), by Friday, **15 November 2013**; and
  - .3 documents commenting on those referred to in subparagraphs .1 and .2 above containing 4 pages or less, by Friday, **29 November 2013** (see also paragraph 6.12.5 of the Guidelines);

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In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Guidelines will apply; and
- .2 documents other than information documents and correspondence group reports, which contain more than 20 pages, will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g. English).

- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
- .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Guidelines;
  - .2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
  - font size: 11 pt;
  - justification: full;
  - margins (centimetres): 2 cm top, 2.5 cm bottom, left and right.
- A template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be accompanied by a USB flash drive preferably in Microsoft Word, where available, or sent via e-mail in Microsoft Word to the dedicated IMO e-mail address for documents to the Ship Design and Construction (SDC) Sub-Committee: [sdc@imo.org](mailto:sdc@imo.org).

2 The MSC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.

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