

MARITIME SAFETY COMMITTEE  
93rd session  
Agenda item 1

MSC 93/1  
30 September 2013  
Original: ENGLISH

## PROVISIONAL AGENDA

**for the ninety-third session of the Maritime Safety Committee to be held  
from Wednesday, 14 to Friday, 23 May 2014  
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

**Session commences at 9.30 a.m. on Wednesday, 14 May 2014**

Opening of the session

- 1 Adoption of the agenda; report on credentials
- 2 Decisions of other IMO bodies
- 3 Consideration and adoption of amendments to mandatory instruments
- 4 Measures to enhance maritime security
- 5 Goal-based new ship construction standards
- 6 Passenger ship safety
- 7 Training and Watchkeeping (report of the forty-fourth session of the Sub-Committee)
- 8 Safety of Navigation (report of the fifty-ninth session of the Sub-Committee)
- 9 Dangerous goods, solid cargoes and containers (report of the eighteenth session of the Sub-Committee)
- 10 Ship design and construction (report of the first session of the Sub-Committee)
- 11 Human element, training and watchkeeping (urgent matters emanating from the first session of the Sub-Committee)
- 12 Ship systems and equipment (urgent matters emanating from the first session of the Sub-Committee)
- 13 Technical co-operation activities relating to maritime safety and security
- 14 Capacity-building for the implementation of new measures
- 15 Formal safety assessment, including general cargo ship safety

- 16 Piracy and armed robbery against ships
- 17 Implementation of instruments and related matters
- 18 Relations with other organizations
- 19 Application of the Committee's Guidelines
- 20 Work programme
- 21 Any other business
- 22 Consideration of the report of the Committee on its ninety-third session

**Notes:**

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.2):

- .1 documents should be received in the Secretariat as follows:<sup>\*</sup>
  - (a) documents containing proposals for new and unplanned outputs, by **11 February 2014**;
  - (b) documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by **11 February 2014**;
  - (c) non-bulky documents (including information documents) and bulky information documents submitted in electronic format, by **11 March 2014**; and
  - (d) documents, containing 4 pages or less, commenting on those referred to in subparagraphs (a) to (c) above, by **25 March 2014** (see also paragraph 6.12.5 of the Guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
  - (a) all documents should include a brief summary prepared in accordance with the Guidelines;
  - (b) substantive documents should conclude with a summary of the action the Committee is invited to take; and

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\* In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Guidelines will apply; and
- .2 documents other than information documents, which contain more than 20 pages, will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g. English).

(c) information documents should conclude with a summary of the information contained therein;

.3 the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

In this respect a template is available on the IMODOCS website for use in the preparation of documents; and

.4 to facilitate the processing of documents, they should be accompanied by a USB flash drive preferably in Microsoft Word, where available or sent via e-mail in Microsoft Word to IMO's e-mail address [info@imo.org](mailto:info@imo.org).

2 The MSC has recommended that the provisions of the above Guidelines, which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

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